

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

AGENDA

FINANCE/FACILITIES COMMITTEE

August 10, 2009

(Meeting to begin immediately following the Personnel/Policy Committee meeting.)

CHAIRPERSON: Mr. Lawrence A. Fitzgerald

ASSIGNED MEMBERS: Kurt Althouse, Esq.
Jana R. Barnett, Esq.
Mr. Randall E. Hinsey, Jr.
Mr. Gregory L. Portner
Mr. John A. Larkin, Ex Officio

STAFF MEMBERS: Mrs. Corinne D. Mason
Mr. Craig Fries

ROLL CALL

ANNOUNCEMENT OF RECORDING BY THE PUBLIC

MINUTES

Approve Committee Meeting Minutes –

- June 8, 2009 Finance/Facilities Committee Meeting

PUBLIC COMMENTS WILL BE TAKEN AT THE BEGINNING OF THE MEETING ON AGENDA VOTING ITEMS ONLY AND ALL AGENDA ITEMS AT THE END OF THE MEETING.

- I. Discuss Financial Reports – June and July 2009 that are included in the official minute book and provided to Board members.
- II. Discuss payment of properly approved vendor invoices for the General Fund, Athletic Fund, Food Service Fund and Capital Reserve Fund.
- III. Discuss bus driver list for 2009-10 with the provision that additional names may be added or deleted at the discretion of the administration.
Background information: The contract between the Wyomissing Area School District and Gross School Bus Service, Inc., provides that the contractor submit a list of bus drivers to be used that contract year for board approval. This year's list will be finalized by the August 24, 2009 Board meeting.
- IV. Discuss transportation schedules for 2009-10.
Background information: The schedules will be finalized by the August 24, 2009 Board meeting.

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- V. Discuss submission of Consolidated Application for Federal Programs.
- Title I Basic - \$222,840
 - Title I Supplemental (Stimulus) \$124,869
 - Title II - \$ 42,112
- VI. Discuss updates to Homestead/Farmstead Resolution.
Background information: After receiving finalized information from the County, the maximum assessed value reduction that must appear on each tax bill as a Homestead Exclusion for each approved homestead is now \$5,978.31. The maximum real estate tax reduction amount applicable to each approved homestead is now \$162.06 (see attachment).
- VII. Discuss tuition agreement with The Janus School for 2009-10 in the amount of \$24,700 for one secondary student, ID #101013.
- VIII. Discuss transportation contract with The Janus School for 2009-10 in the amount of \$2,200 for one secondary student, ID #101013.
- IX. Discuss contract with Pathway School for Extended School Year Services, effective July 6, 2009 to August 21, 2009, in the amount of \$7,100 for one secondary student, ID #201151.
- X. Discuss contract with Brenda Wilczek for psychological services for 2009-10 at a rate of \$70 per hour.
- XI. Discuss speech and language therapy agreement with Invo HealthCare, effective on or about August 25, 2009 to June 11, 2010, at a rate of \$65 per hour.
- XII. Discuss donation from Berks Carpet One in the amount of \$400.07.
Background information: This donation was made on behalf of a resident who made a carpet purchase and designated the District's Special Education Department as the recipient through Berks Carpet One's Give Back program.
- XIII. Discuss donation from Dr. and Mrs. Scott Robert Kaneff in the amount \$100 to be used for the Technology Department.
- XIV. Discuss update of the Wire Transfer Agreement and Authorization Resolution Authorizing funds Transfers for Sovereign Bank to include Sarah Fick, Administrative Assistant to the Director of Business Affairs.
Background information: Currently, Corinne D. Mason is the only person authorized to make wire transfers from Sovereign Bank. The updated agreement will allow Mrs. Fick to make necessary wire transfers on behalf of the District in amounts not to exceed \$500,000 per day in Mrs. Mason's absence.
- XV. Discuss request to establish Student Activity Account for the Class of 2015.
Background information: At this time, this account is to be used for the cash flow accounting instrument for the 7th grade class trip to the Renaissance Faire. A 7th grade student will be designated to sign as student treasurer at the beginning of the 2009-10 school year. The Class of 2015 will not hold official class status until grade 9 and therefore there will be no advisor in place until that time.
- XVI. Discuss request from exoneration of per capita tax in accordance with Policy 605.

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- XXVII. Discuss proposal from AEM Architects, Inc. to update the existing Feasibility Study for a total of \$2,500.
Background information: The July 2007 Study needs to be updated to be in compliance with PDE and PlanCon requirements.
- XXVIII. Discuss change order with David M. Maines Associates, Inc in the amount of \$39,563.91.
Background information: This change order is for the fastening of areas of insulation identified by the District and AEM Architects, Inc. with Iso Spray Adhesive.
- XIX. Discuss awarding all insurance contracts for the 2009-10 fiscal year to Ohio Casualty, Inc for a total amount of \$134,936.
Background information: Through the quotation process, Ohio Casualty, Inc. has been selected for the District's Property, Liability, Auto, Boiler, Errors & Omissions, Umbrella and Workman's Compensation insurance for 2009-10, rather than PSBA.
- XX. Information item: Discuss selection of PSBA voting delegates for Legislative Policy Council Meeting.
- XXI. Information item: Discuss option of contracted services for plumbing vs. District employee.
- XXII. Information item: Discuss outcome of final assessment appeal for the two Arrow International parcels.
- XXIII. Information item: Discuss changes necessary on Policy 605 to reflect updated PA Tax Code criteria for exoneration from per capita tax.
- XXIV. Information item: Discuss appointment of alternate delegate for the Act 32 Tax Collection Committee.
- XXV. Information item: Roof project update.
- XXVI. Information item: WREC update.

PUBLIC COMMENT ON AGENDA ITEMS

NEXT FINANCE/FACILITIES COMMITTEE MEETING DATE: SEPTEMBER 14, 2009